

Delmarva *Christian* High School



ADMISSION POLICY AND PROCEDURES

Delmarva Christian High School (DCHS) exists to support Christian families in the education of their children from a distinctly Christian worldview. DCHS will not discriminate on the basis of race, color, gender, national origin or ethnic background. DCHS will attempt to be discerning in the areas of Christian belief and practice as to whether we can serve the needs of the parents and students. **As an extension of the Biblical mandate that parents are the student's primary 'educators,' we believe that our program will best serve those who know the Lord as their personal Savior. We believe that families that do not share a Biblical worldview will be uncomfortable with our expectations and philosophy.** We believe a Christian to be someone who has accepted the work of Jesus Christ on the cross as payment for our sins and that salvation is by faith alone through God's grace. We are non denominational in nature and are supported by many Bible-believing churches and organizations.

As you consider Delmarva Christian High School for your child's secondary education, please do the following:

1. **Pray.** Ask God to guide you as you and your student decide whether DCHS is the best place for his/her secondary education. Remember, he/she will be taught from a distinctively Christian point of view. The decision to make application to a Christian school should only be made after weighing the benefits as well as the sacrifices that may be necessary.
2. **Read the application carefully.** It is extensive and is intended to provide as much necessary information as possible so that we can help educate your child to the best of our ability. Any worthwhile endeavor takes time and careful thought.
3. **Complete the Admissions Application.**
All sections of the application must be completed, including the parental/legal guardian signature, in order to continue the application process and schedule an interview.

The following documents and fees must also accompany the application:

- Health Records.** Immunization/shot records and, if applicable, supporting health/diagnostic reports.
 - Birth Certificate.** Please include a copy of your student's birth certificate.
 - Academic Records.** Please provide your student's most recent report card and, if applicable, results from the Delaware State Testing Program (DSTP).
 - Application Fee.** Please enclose a non-refundable \$150.00 Application Fee for the first student and \$25.00 for each subsequent student who applies at the same time as the first student.
4. **Submit the application, documents, and fees to:**
Delmarva Christian High School
21150 Airport Road
Georgetown, DE 19947
 5. **Interview.** Upon receipt of the application, documents, and fees, an interview will be scheduled through the Student Services Coordinator or the Admissions and Marketing Coordinator.

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TUITION AND FEE SCHEDULE

This schedule contains a summary of the tuition and fee schedule for a school year.* It provides information concerning financial policies, school costs, and payment plans. Please read it carefully and direct any questions to the Admissions & Marketing Coordinator.

*Tuition charges and fees may change. For the most recent information contact the school by calling 856-4040.

Tuition and Fees

Tuition Charges	\$5,825.00	for the fall trimester, winter 'J-Term' trimester, and spring trimester (\$600.00 for summer session— <i>optional enrichment session</i>) (\$600.00 per course for part-time students)
Activity Fee	\$175.00	(Fees may be charged for specific costs incurred with special activities and testing not included above)
Application Fee	\$150.00	(Note: Application Fee Schedule below. Non-refundable and due upon submission of application. One time fee.)
Technology/Laboratory Fee	\$125.00	
Textbook Fee	\$175.00	
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TOTAL MANDATORY FEES	\$6,450.00	
<i>Senior Graduation Fee</i>	<i>\$50.00</i>	
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Private Music Lessons	\$15.00	per thirty (30) minute session (<i>if enrolled</i>)
Returned Check Fee	\$25.00	(<i>per occurrence</i>)
Late Payment Fee	\$25.00	(<i>per occurrence</i>)
Special Activity and Testing Fees		Fees may be charged for specific costs incurred with special activities and testing not included in the above schedule

Application Fee Schedule

Prior to May 1	\$150.00
From May 1 - May 31	\$300.00
From June 1 - June 30	\$450.00
July 1 and after	\$600.00

Interviews will be scheduled after the start of school for applications postmarked later than August 1.

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FINANCIAL POLICIES

For all returning students, the first tuition payment is due in July* of the calendar year school starts. This payment holds a place for the returning student. The second tuition payment is due in August*. These are non-refundable payments and are designed to cover salaries and instructional supplies.

For all new students, the first tuition payment is required by July* of the calendar year school starts. The second tuition payment is due in August*. For all students accepted after July 1, the application fee and the first two tuition payments must be paid before the student starts class.

REFUNDS

The Application Fee and the first and second tuition payments are non-refundable. Activity fees are prorated by semester. When a student withdraws during the school year, tuition charges will be computed to the day of withdrawal plus fifteen (15) school days. This is in lieu of holding a parent responsible for a full semester's tuition. Student report cards and records will not be released until all fees, tuition, or fines are paid in full.

PAST DUE TUITION

If a payment is late or the check returned for insufficient funds, a \$25.00 fee will be assessed. Families that are two months in arrears must make arrangements with the Business Office to initiate a new payment plan. A fee of up to five percent (5%) of the delinquent amount may be added. If satisfactory arrangements are not made, the student may be suspended and all grades, transcripts, and credits withheld until all financial obligations have been met.

* *Actual day of payment to be determined in accordance with individual FACTS agreements.
Payments are due on either the 5th or the 20th of a given month.*

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PAYMENT PLANS

One-Payment Plan The full tuition and fee amounts paid to the school by July 1 of the calendar year school starts. A ten percent (10%) reduction is given for this payment plan.

Ten-Payment Plan The total tuition and fees are divided into ten (10) installments with the first payment due July 5* or July 20* of the calendar year school starts. Additionally, a one-time FACTS Tuition Management Fee of \$38.00 is due with the first payment. The second payment is due August 5* or August 20* with eight monthly payments due on the 5th* or 20th* each succeeding month.

** Dates vary in accordance with individual FACTS agreements.*

DISCOUNTS

Multiple Student Discounts

One (1) Student attending DCHS	Full Tuition
Two (2) Students attending DCHS	Full Tuition for first student minus fifteen percent (15%) for second student
Three (3) Students attending DCHS	Full Tuition for first student minus twenty percent (20%) for other two students
Four (4) Students attending DCHS	Full Tuition for first student minus twenty-five percent (25%) for other three students

Employee Discounts

For those DCHS employees receiving a tuition discount for their children, the following will apply:

Full-time employees receive a fifty percent (50%) tuition discount.

Part-time employees receive a twenty-five percent (25%) tuition discount.

DCHS admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the school. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admissions, scholarships, athletics, or any other school administered programs.

Previous/Current School Information	School attending or last attended: _____ <i>School Name</i> <i>District</i>
	Teacher/Counselor Reference: _____ <i>Name</i> <i>Phone</i>
	Previous schools attended (<i>If homeschooled, indicate sponsoring association</i>):
	_____ <i>School</i> <i>Grades</i> <i>Phone</i>
	_____ <i>School</i> <i>Grades</i> <i>Phone</i>
	Brothers and sisters currently attending school:
_____ <i>Name</i> <i>Grades</i> <i>School Attending</i>	
_____ <i>Name</i> <i>Grades</i> <i>School Attending</i>	
Are any of the above students planning to attend DCHS? Who and when? _____	
Reference Information	References: Please list the names and phone numbers of individuals who know you and your family (<i>pastors, church friends, teachers</i>). Please do not list relatives.
	_____ <i>Name</i> <i>Phone</i>
	_____ <i>Name</i> <i>Phone</i>
	_____ <i>Name</i> <i>Phone</i>
Other Enrollment Information	Does the applicant require regular over-the-counter and/or prescription medication for any reason? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please list and explain: _____
	Has the applicant ever repeated or skipped a grade? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please explain: _____
	Has the applicant ever been suspended, expelled, or asked to withdraw from school? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please explain: _____
	Has the applicant ever had educational testing administered to determine a learning disability? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, provide a copy of the report and Individual Education Plan (if applicable).
	How did the applicant learn about DCHS? <i>Check as many as apply.</i> <input type="checkbox"/> Church <input type="checkbox"/> Pastor <input type="checkbox"/> Friend <input type="checkbox"/> Web <input type="checkbox"/> Print Ad <input type="checkbox"/> Radio <input type="checkbox"/> TV <input type="checkbox"/> DCHS Family
Miscellaneous Information	What factors most influenced you to apply? <i>Check only two.</i> <input type="checkbox"/> Location <input type="checkbox"/> Curriculum <input type="checkbox"/> Christian Philosophy <input type="checkbox"/> School Visit <input type="checkbox"/> Academic Reputation <input type="checkbox"/> Recommendation from DCHS family <input type="checkbox"/> Displeasure with public schools <input type="checkbox"/> Extra-curricular programs
	Have you made application to another school? <input type="checkbox"/> Yes <input type="checkbox"/> No
	<i>Your signature authorizes DCHS to inquire for the applicant's prior educational record to include reports, letters, and other such disclosures as deemed appropriate as they relate to the suitability for admission.</i>
	_____ <i>Parent/Legal Guardian Signature</i> _____ <i>Date</i>

Parent Questionnaire

The mission of Delmarva Christian High School is to prepare students academically, physically, and spiritually to know and do God's will for their lives. In order for DCHS to fulfill this mission, the school must work in concert with family and church. To that end, please answer the following questions. You may either use separate sheets or the space provided.

1. When and how did you become a Christian?
2. How do you promote spiritual values at home?
3. Describe your view of the Scriptures.
4. Why do you want your child to attend DCHS?
5. Describe your child's likes, dislikes, personality, gifts, and talents.
6. Has your child made a profession of faith in Jesus Christ? Please explain.
7. Briefly describe your view of Christian education.
8. If a conflict were to arise between you and a teacher, administrator, or Board member what would be your course of action?

*You may use separate sheets of paper or the space provided below. Please **respond in complete sentences** and **in your own handwriting**. Your responses are to be candid and your answers will not necessarily disqualify you from consideration of acceptance.*

1. Why are you considering attending DCHS? Is it your choice?
2. What are your expectations after graduation from high school?
3. Why would it be important to be educated in a Christian high school?
4. Describe yourself. How would a friend describe you? How would an adult describe you? Are you a leader or a follower?
5. Describe your strengths and weaknesses.
6. Describe your extra-curricular activities and hobbies.
7. How well do you relate to those in authority over you?
8. If you were to die today, do you know for certain that you would go to heaven? How do you know?
9. What single event has had the greatest impact on your life?